

NCH Job Description

Role Summary & Terms

Title: Officiating Lead In-Country Assistant

Job summary:

The Officiating Lead In-Country Assistant is responsible to support and assist the Officiating Lead with all in-country tasks, arrangements, events, tournaments and courses. The Officiating Lead In-Country Assistant will work closely with the Officiating Lead to ensure the development and implementation of the Officiating pathways and for providing all officials with a portfolio of courses and/or workshops that covers all areas of an umpire, educator and technical official's development.

Key tasks:

- Continuously support the Officiating Lead to monitor ways to strengthen officiating participation and commitment to progress through the developmental pathways.
- Receive and store stocks of umpire course materials (rules books/whistles).
- Receive and distribute Europe Netball umpire cards for successful umpires.
- Arrange / assist by facilitating the fitness test for practical assessment candidates.
- Arrange / assist by facilitating the written paper for the Europe Netball B/A written assessment candidates.
- Assist with Europe Netball visits by pre-buying lunches, pick-up from and return to Airport, other transport needs if required (eg. transport to and from hotel) – reimbursable.
- Marking up of courts and setting up of technical table and team benches at all events.
- Setting up officials' corner, with some snacks at all events – reimbursable.
- Helping tidying up at end of the day.
- Be the point of contact for any officiating issues at Swiss Netball or Europe Netball events.

Qualifications

- Fluent in English and minimum working knowledge of a national language (French or German preferred)
- Knowledge of netball either as a player, coach or umpire. Passion for and experience in officiating would be an advantage.
- Excellent people skills with experience collaborating in a diverse and dynamic team
- Able to apply reflective practice to seek continuous improvement
- Own transport available

Time Commitment

- In-person attendance at Swiss Netball and Europe Netball events (in Switzerland) when the Officiating Lead is not able to attend in-person.
- The position is for a 1-year period.

Key relationships

Officiating Lead
Growth
Operations
National Squad

This is a voluntary, in-country position.